

ELI-HU Research and Development Non-Profit Limited Liability Company is announcing a

Job opening in **Clinical Project Manager** position

Extreme Light Infrastructure (ELI), Ludwig Maximilian University of Munich (LMU) and Hungarian clinical centers

In frame of a newly established collaboration between laser physics at the Extreme Light Infrastructure (ELI) Szeged, several clinical centers across Hungary and Ludwig Maximilian University of Munich (LMU) Germany we are seeking a Clinical Project Manager at the earliest possible date. The aim of the new collaborative project is to unite unique expertise in laser physics with renowned leaders in the field of clinical oncology and related disciplines in order to devise a research agenda that establishes laser-based infrared spectroscopy as a reliable high-throughput tool in cancer diagnostics.

Job description

- The candidate will coordinate the established collaboration between ELI, clinical collaborators and the LMU Laser Physics department as well as national and international, clinical co-operations.
- The candidate will provide support and guidance to the existing as well as newly establishing collaborations with administrative tasks, where necessary.
- The candidate will be responsible for overseeing and implementing all regulatory aspects related to the clinical studies performed within the project, including ethics documentation, data protection and GCP standards, as well as work with biostatistician and study nurses at different clinics.
- The candidate will devise SOPs, perform quality control audits, supervise implementation of SOP amendments, monitor sample collection as well as clinical data collection, and data cleaning.
- The candidate will provide conceptual, administrative and scientific support for future project funding applications.

Prerequisites:

- You hold a degree within natural sciences (preferably life sciences) or in medical sciences.
- You have experience in bio-medical or bio-physical research, ideally within the framework of clinical trials.
- Professional experience in project management or research management is desired, ideally within interdisciplinary collaborative research projects with professionals from diversity of fields.
- Experience in writing study protocols is desired.
- You are proficient in image, text and data processing using standard programs, including MS Word, PowerPoint, and Excel.
- You work well in a team environment and you possess very good communication skills.

- Your perfect fluency in spoken and written Hungarian and English is expected.
- You possess an ability to work independently and flexibly, self-managing time and priorities with excellent organizational skills.
- Your initiative, self-responsible, flexible and a pragmatic work attitude are important assets.

We offer:

- The place of employment is at ELI-ALPS Szeged, however, frequent visits to Budapest and Munich are planned.
- We offer a versatile range of work-packages with good possibilities of further development and education.
- This is a full time job position with start as soon as possible. The position is offered for two years in the first instance, with the possibility of extension.

Schedule:

- We are interested in filling the position as soon as possible, and the applications are evaluated on the ongoing basis until filled.

If you are interested in the position and meet the required criteria, please fill in our Career Site with your professional data at <https://www.eli-alps.hu/en/CareerPlease> or send the application to the following address: magdolna.ohnmacht@eli-alps.hu, please use "Clinical Project Manager" in the subject of your e-mail.